

Requesting Services

Make Requests in a Timely Manner:

It is important to make your requests for services and accommodations with as much advanced notice as possible. If you are requesting services or accommodations for a clinical rotation or clinical setting at least 8 weeks advance notice is required in order to facilitate any on-site accommodations that might be needed. A qualified student with a disability may not be excluded from a program due to lack of appropriate services. However, all services may not be on hand at all times. Untimely requests may result in delay, substitutions, or denial of accommodation.

Requesting Services:

Students requesting academic support services (accommodations) are required to submit (by e-mail, fax, mail or in person) the Accommodation Request Form along with related relevant information (a copy of your class schedule, clerkship rotation schedule, clerkship sites, etc.) each term.

If you are an OHSU student located at another campus (OGI, EOU, SOU, OIT) you are still required to submit the Accommodation Request Form to the Office for Student Access (OSA)

Implementing Recommended Accommodations:

A letter identifying the recommended accommodations and the term for which the accommodations apply will be sent to the student and the appropriate Program Accommodation Liaison (PAL) and Disability Services Office if the student is located on another campus. The PAL (and Disability Services Office as appropriate) will facilitate the implementation of the accommodations with the faculty of record for the student.